

Cathedral Church of St. Paul Vestry Minutes 20 April 2023
(corrected and redacted)

Present: Barrie Montross, Miriam Burns, Greta Getlein, Karl Fandrich, Marley Skiff, Buffy Caflisch, Maureen Ramos, Keith Pillsbury, Kenzo An, Peter Jones, Stan Baker
Absent: Mac Onuigbo

Opening reflection by Karl



Minutes from March

- 4A. Fix spelling of Marley's name
Motion to accept minutes as corrected by Kenzo, second by Miriam, passed with all in favor.

Financial Report

- Expenses on track for the quarter; move to the cloud made some tech costs higher than normal.
- Discussion around apparent decrease in first quarter pledge income over past years. Most likely reason is a decrease in pre-paid pledges and more pledgers choosing to spread their payments over the course of the year. Actual pledges have not decreased.
- Final check from the Thompson bequest received for \$102,000.00, for a total of \$402,000.00
- Trustees: met on 9 April. Deb Leonard stepping down before next mtg. Vestry appoints the replacement. Please think about good candidates, ideally those with finance experience. Give any names to Greta.

Motion to accept financial report by Marley, second by Maureen, passed with all in favor.

B/G 20/30

- Federal Grant: On April 11 DOE issued preliminary guidance on the Teaming Partner approach they intend to use to implement Renew America's Nonprofits, the Infrastructure Act pilot program to help nonprofits with materials costs to improve energy efficiency. The Teaming Partner approach encourages nonprofit 501(c)(3) applicants to serve as "Prime Recipients" whose roles will be to assemble and provide technical assistance to a portfolio of nonprofit 501(c)(3) "Subrecipients" whose buildings are in need of energy efficiency upgrades. Each portfolio should demonstrate significant energy and cost savings, emissions reduction potential, compelling cost effectiveness, and alignment with the pilot program's goals. The DOE has encouraged potential Prime Recipients and Subrecipients to register their interest and the projects they would like to tackle by submitting that information in the database provided. They have also asked potential "Partners", who do not need to be 501(c)(3) organizations, to register if they would like to provide technical, financial or other assistance to Subrecipients in the Primes' portfolios. More guidance is expected in May.
- Memorial Garden Fence: Thoughts: Liability of being injured by needles, etc. in the garden. Aesthetic concerns versus "bad fences". Issue of memorial garden being sacred ground. Will pay the full amount from the Special Projects and Improvement fund.

Motion to accept bid from Metal Works for fence made by Greta, second by Maureen, passed with 9 in favor, 1 opposed.

- Parking lot contract: UPP wants to shift to a contracted monthly fixed payment amount from 50/50 split on actual usage. The proposal is for around \$21,000 per year for five years. This amount would currently benefit the cathedral but in pre-COVID times our 50/50 take was closer to \$30,000. Greta proposes three-year contract so we can monitor the actual usage of the parking lot and make a good financial decision after the three years.

Motion to accept a three year contract made by Marley, second by Kenzo, passed with all in favor.

Space use:

- Downstairs Kitchen: Need to get a plumber to work with to move the project along. Greta will contact Climate Systems.
- VT Habitat for Humanity mtg at CCSP on May 6.
- VHEI no news lately

Reschedule next mtg to 11 May @ 5pm



Meeting adjourned at 7:10

Submitted by Shannon Williamson, Clerk