

Cathedral Church of St. Paul Vestry Minutes 16 November 2023

Present: The Very Revd. Greta Getlein, Maureen Ramos, Alice Winn, Marley Skiff (senior warden), Miriam Burns, Buffy Caflisch, Karl Fandrich (junior warden), Kenzo An, Peter Jones (treasurer), Mac Onuigbo, Barrie Montross, Shannon Williamson (clerk)

Opening reflection: The Very Revd Greta Getlein

Minutes

- September adjustments:
 - Cathedral Square.: change stale to slate
 - Audit review: there was a suggestion to include the footnote regarding the value of the cathedral grounds in our annual report
 - Motion to accept: Miriam Burns; Barrie Montross seconded; passed
- October adjustments:
 - Financial: change Howe to Mark Howe
 - B/G: install automated system to add also humidity and quality control checks.
 - Peter only presented September financial report; loan amounts not on the balance sheet because Barb has been out
 - Motion to accept: Maureen Ramos; Kenzo An second. passed

Financials: for October:

- Budget where it needs to be - income and expense on track for the year
- 15k draw from trust to cover expenses; 14k balance left in what was budgeted for 2023
- Plumbing issues: higher than normal water bill; potential to contact water department if the amount does not go down now that we have resolved all the leaky toilets and such.
- Decrease in clergy health insurance because of a primary payer adjustment (both Mark and Wanda went on Medicare which can function as the primary payer in small companies)
- Robert Leopold's salary comes from Thompson trust.
- There was a brief discussion regarding the idea of going on a budget plan with Vermont Gas, but it was noted that Barb would probably not want to do that given the way she adjusts for maintenance costs.
- Rent from BNI: \$4800/year (not designated for 2023); Cake Stand: \$750/mo. (not designated for 2023).
- Motion to accept: Marley Skiff; Barrie Montross second. passed

B/G (Karl):

- Memorial Garden Fence up with lock. Same lock as interior key. Gate open during time when staff is here.

[SIDE DISCUSSION ABOUT THE LUNCH OFFERING BEING MADE FOR THE CAMP ACROSS THE STREET. QUESTION ABOUT DOING THAT VERSUS COLLECTING FOR THE FOOD PANTRY. The point was made that regular availability some place is important

Cathedral Church of St. Paul Vestry Minutes 16 November 2023

versus giving them food one time. Point also made that the gesture is really important as way to recognize them as humans.]

- Karl Met with HVAC engineer to work with this person to find solutions to problems in basement level. Karl received a contract with hourly rate sheet outlining terms of engagement, but scope has not been decided. Contract to establish relationship with engineer and church (see pdf). First possible project could be for the system in the kitchen for heating. Karl sees rates as reasonable. Motion to give Karl permission to sign the contract with Engineering Svcs of Vermont: Greta Getlein; Marley Skiff second. passed
 - First possible project: heat kitchen. No viable heater there now. Ask ESofVT for time and materials estimate of what the design would cost for design of a new system working with CSI (who will do the actual work). Would also cover efficiency in the kitchen because the current arrangement is not adequate. Would look for a two system plan that both heats the space and tempers the air coming in when the stove fan is on. Motion to move forward for design: Marley Skiff; Alice Winn second. passed

50th anniversary debrief: all good feedback. Memory room to stay up for a while.

Letter of Support re Israel/Gaza

- Change Israel/Palestine to Holy Land. Greta will send it out to the various synagogues and the mosque, and a note about the letter will appear in the weekly eNews.

Staffing:

- David Neiweem accepted interim music director position. Henley Baker to work with trebles.
- Mark's farewell: 26th after service at Hotel VT 11:30-2:30

Other Business

- Rotating off vestry in January 2024: Maureen Ramos, Barrie Montross, & Buffy Caflisch. Maureen not eligible for return. Barrie and Buffy to consider a return for another term. Concern expressed over losing members who regularly attend the 9:00 service.

Submitted by Shannon Williamson, clerk