

**The Cathedral Church of St. Paul**  
**Vestry Minutes**  
**December 15, 2022**

**Present:** Kenzo An; The Very Rev. Greta Getlein – Dean and Rector; Buffy Cafilisch; Tom Rees – Senior Warden; Maureen Ramos; Barrie Montross; Peter Jones – Treasurer; Suki Rubin; Mac Onuigbo; Archdeacon Stan Baker; and Alice Winn – Clerk.

-Buffy offered the meditation.

**Minutes**

*On a motion by Buffy and seconded by Tom, the minutes of the November meeting were approved.*

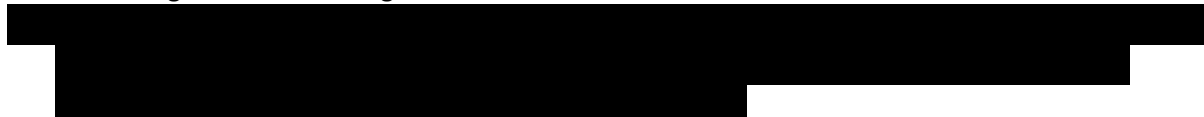
**Financial Report – Peter**

We are in good shape with income and expense. We took \$14,000 from the endowments - \$10,000 from the parish endowment and for the first time, \$4,000 from the Music Endowment. It has not been the practice in the past to withdraw money from the Music Endowment but it is available.

- There will probably be better plate collections in December because of additional Christmas services, increased attendance, and pledge payoffs. We are already at 99% for unrestricted contributions.
- It is possible that we will not need all of our draw from the endowments.
- It was noted that the third quarter numbers for our endowment funds were better.
- To date \$275,234 has been collected from 104 pledges. Peter reviewed and answered questions about the 2023 budget.

**Budget - 2023**

- Greta discussed some rearrangement in her benefits because Wanda is now receiving Medicare.
- The budget for 2023 will be set at \$515,000, 2% higher than the 2022 budget
- There was discussion about the Rainy-Day Fund which we may not need to use this year. We currently balance our budget using this fund. Greta and Peter discussed this method that balances the budget on paper. Should we need to use those funds for more than one year as budgeted, they would be quickly depleted.
- There were questions about the amount that is contributed for Sabbaticals for Greta and Mark; the June change reflected the amount transferred from the Music Endowment to fund ½ of Mark's sabbatical. Barb does not feel we need to increase the contribution at this time because Greta will likely apply for a grant to help fund her sabbatical. This is likely Mark's last sabbatical before he retires and the likelihood of us funding another sabbatical for a music director in the future is slim. At this time, we have roughly \$9,000 in the Accrued Sabbatical Funds going into the end of the year which is plenty for the time being. It is something we can look at again in the future if the need arises.

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- Greta noted that we are experiencing significant growth, especially in the 18 to 35 age group. We haven't done much with an Adult Formation program and we need to be looking at ways to keep them engaged.

*On a motion by Kenzo and seconded by Maureen the financial report was accepted.*

**Greta – Housing Allowance**

Clergy are considered self-employed for purposes of Social Security. Greta will claim \$30,000 this year as a housing allowance and the Vestry needs to approve it.

*On a motion by Buffy and seconded by Suki, the Vestry approved the housing allowance.*

**Warmth and Wood 4 Good Donation**

The plate collection on December 18 will be donated to WARMTH and Wood for Good. In addition, Greta will match the plate amount from her discretionary fund.

*On a motion by Suki and seconded by Buffy the Vestry approved the two donations.*

**Buildings & Grounds/20/30 Project – Buffy**

Buffy attended a webinar sponsored by Interfaith Power and Light regarding the federal grant funds that will be made available to non-profit agencies. Buffy and the 20/30 Team will be working on all the necessary preparation for this grant application.

**Vestry Next Year**

The two nominees are Karl Fandrich and Miriam Burns. Karl will be very helpful with building matters and Miriam has a lot of Episcopal church experience.

**Other business**

- Greta asked Vestry members to write thank you notes to those who have pledged for 2023. This is an annual task.
- Lynda Sylvester chairs a professional networking group which would like to use the parish hall once a month. This would bring in revenue of about \$4,000 annually. Greta will get more information.
- Greta would like to give the BiPOC Clinic group an access code so that the Senior Warden, the Junior Warden, or the Dean won't have to come in to unlock and lock the building on the days they are running a clinic. There was no objection.
- Greta thinks a small group should work out a process for the table discussions at the Annual Meeting. Buffy volunteered to help.

Respectfully submitted, Alice Winn, Clerk